

Dear Potential Board Member,

The Emmet County Agricultural Show Fair Board is actively recruiting candidates for Fair Board service will enhance the production of the most popular, yearly, community event in Emmet County.

The Fair Board is made of up volunteers who provide both governance and hands-on operations. The Fair Board works in partnership with the Emmet County Government and other organizations to put on an exciting, quality event. Applicants for Fair Board service should be willing to embrace the Fair's mission to gain and demonstrate knowledge and understanding of the Fair's operating principles which include: high quality service; commitment; respect for fellow Fair Board members and staff; teamwork; empowerment; and diversity.

Fair Board members must live or work in Emmet County (or have a child enrolled in the Emmet County 4H program), serve as advocates in the Emmet County community and among corporate partners and sponsors and demonstrate a willingness and ability to share resources and contacts for Fair operation and program activities.

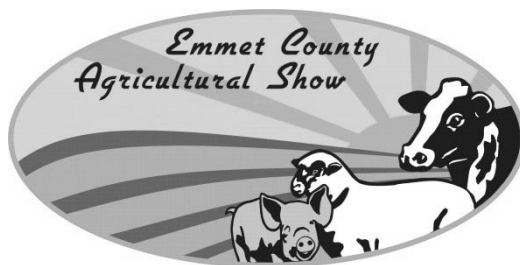
All Fair Board members perform Board responsibilities and complete committee assignments including attending Board meetings and being onsite during the Fair in July. As the Fair Board looks to future strategic directions, new members should be open to the need for renewal and change as the Fair evolves.

In addition, the Fair Board is seeking individuals with strong leadership and communication skills, and experience and knowledge in marketing, finances, non-profit and membership organization management, outside festivals/events, legal, business, and/or strategic planning.

Most of all, Fair Board members should be ready to have fun putting on a marvelous event of which we can be proud. We hope that you will consider applying for this enjoyable opportunity to contribute to the Emmet County and surrounding communities.

Sincerely,

Nominating/Recruitment Committee



EMMET COUNTY AGRICULTURAL SHOW BOARD MEMBER POSITION DESCRIPTION

Purpose: The Emmet County Agricultural Show Board member is responsible for working with the full board to organize, plan and conduct an annual county fair, executing additional activities consistent with this objective for the Emmet County community and surrounding area.

Essential Functions:

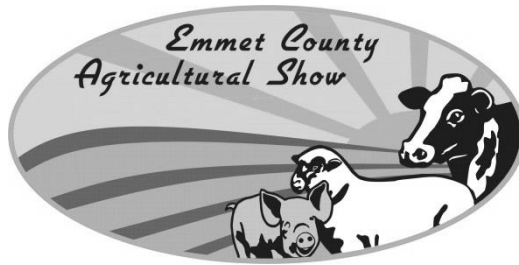
- Attend monthly board meetings, occasional functions and special events
- Serve on a committee in special capacities commensurate with skills
- Be available for assigned tasks and frequent shifts for the days leading up to and week of the fair reoccurring in July
- Remain informed about the organization's mission, services, policies and programs and keep up-to-date on developments of the board
- Have a spirit of humor and fun

Qualifications: The Board should have a mix of membership from public, private and nonprofit sectors who bring a variety of professional skills and a willingness to donate personal time and energy to further the mission of the Emmet County Agricultural Show, and Board members should not have business or personal involvement of interest or are otherwise incompatible with board service.

Time Commitment: Board members are elected for a term of three (3) years, with no limits to the number of consecutive terms. The Board of Directors meets once per month for approximately two hours.

Duties of the Fair Board Members: To ensure a successful fair, board members are responsible for the yearly occurrence and day-to-day operations of the Emmet County Fair and need to help:

- | | |
|----------------------------------|----------------------------------|
| 1. Executive Decisions | 6. Entertainment & Program |
| 2. Recruitment/Nominating | 7. Security & Parking |
| 3. Finance | 8. Public Relations/Marketing |
| 4. Community Outreach | 9. Vendors/Exhibitors (ie: Food) |
| 5. Buildings/Grounds Maintenance | 10. Volunteer Opportunities |



EMMET COUNTY AGRICULTURAL SHOW BOARD OF DIRECTORS APPLICATION

Please complete the following application and list all information, as you would like it to appear in internal document and any external publications.

SECTION A: PERSONAL INFORMATION

Name: _____

Company or Professional Affiliation and Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-Mail: _____

Work Phone: _____

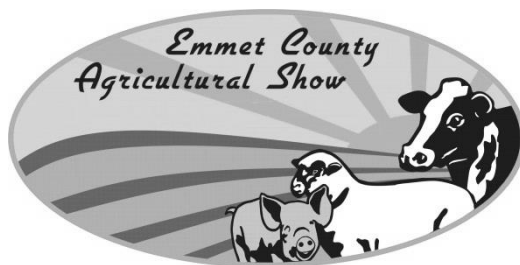
Cell Phone: _____

Preferred Contact Point: Home Work Cell

Recommended to the Board by: _____

SECTION B: INTERESTS AND SKILLS

What is your interest in the ECAS Board? Why do you want to be considered for election as a Board member?



The ECAS Board members bring diverse knowledge, experiences, and expertise to the Board of Directors. Please review the list below and place a check mark next to all skills, knowledge and experience you would bring to this organization:

- | | |
|--|---|
| <input type="checkbox"/> PR/Advertising/Media Relations | <input type="checkbox"/> Event Planning |
| <input type="checkbox"/> Financial Management | <input type="checkbox"/> Contract Negotiations |
| <input type="checkbox"/> Development (Fundraising/Marketing) | <input type="checkbox"/> Volunteer Recruitment & Management |
| <input type="checkbox"/> IT/Web Design | <input type="checkbox"/> Program Evaluation |
| <input type="checkbox"/> Multicultural Experience | <input type="checkbox"/> Business Development |
| <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Teen/Youth Involvement |
| <input type="checkbox"/> Legal Expertise | |
| <input type="checkbox"/> Other (please specify): _____ | |

SECTION C: REFERENCES, RESUME AND COMMITMENT

1. Please list two references (must include one professional and one personal)

- Name, title, company, day & evening phone, email address, relationship (attach a separate page if necessary)

_____	_____
_____	_____
_____	_____
_____	_____

2. The ECAS Board requires a commitment of involvement. By signing this application you agree to the following statement:

I acknowledge that Board Members are expected to work hard, increase awareness, and raise resources such as volunteers and potential sponsors to enable the Board to carry out its mission. I understand that if elected I am committed to attend Board Meetings, to help on various committees and to be a member in good standing.

Print name: _____

Signature: _____

Date: _____

Please return this application and return by mail to:

Emmet County Agricultural Show
c/o Nominating Committee
1870 Hwy 15
Armstrong, IA 50514

Thank you for your interest in the Emmet County Agricultural Show Fair Board.